



Audit Committee

Thursday, 16 December 2010 at 7.30 pm
Committee Room 4, Brent Town Hall, Forty Lane,
Wembley, HA9 9HD

Membership:

Members

Councillors:

Al-Ebadi (Chair)
Ashraf
Van Kalwala

first alternates

Councillors:

Beckman
Green
Harrison

Second alternates

Councillors:

S Choudhary
Cummins
Hector

For further information contact: Anne Reid, Democratic Services Officer
020 8937 1359, anne.reid@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: www.brent.gov.uk/committees

The press and public are welcome to attend this meeting

Agenda

Introductions, if appropriate.

Apologies for absence and clarification of alternate members

Item	Page
1 Declarations of personal and prejudicial interests	
Members are invited to declare, at this stage of the meeting, any relevant financial or other interest in the items on this agenda.	
2 Deputations	
3 Minutes of the previous meeting	1 - 8
4 Matters arising	
5 Annual Audit Letter	9 - 36
This report introduces the Annual Audit Letter from the council's external auditors, the Audit Commission.	
Ward affected: All Wards	Contact Officer: Simon Lane, Audit and Investigations Tel: 020 8937 1260 simon.lane@brent.gov.uk
6 Monitoring report on treasury management	37 - 40
This report details treasury management activity for 2010/11.	
Ward affected: All Wards	Contact Officer: Martin Spriggs, Exchequer and Investment Tel: 020 8937 1472 martin.spriggs@brent.gov.uk
7 Second Internal Audit progress report	41 - 108
This report sets out a summary of the work of Internal Audit for the period	

1 April 2010 to 30 November 2010. The attached report provides details of progress, together with the assurance ratings and priority 1 recommendations for those audits which have been finalised since the last report to this committee.

Ward affected: **Contact Officer:** Simon Lane, Audit and Investigations

All Wards Tel: 020 8937 1260 simon.lane@brent.gov.uk

8 Regulation of Investigatory Powers Act 2000 - review of the use of surveillance and CHIS 109 - 114

The purpose of this report is to advise members on the council's use of covert surveillance and covert human intelligence sources (CHIS) for 2009/10 and the period April 2010 to November 2010. The report also seeks approval for the council's policies on the use of these techniques.

Ward affected: **Contact Officer:** Simon Lane, Audit and Investigations

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9 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order 64.

10 Date of next meeting

The next scheduled meeting of the Audit Committee is scheduled to be held on 22 February 2011.



- Please remember to **SWITCH OFF** your mobile phone during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public.
 - Toilets are available on the second floor.
 - Catering facilities can be found on the first floor near The Paul Daisley Hall.
 - A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge